

# **How Can We Develop a Risk Management Plan for Our Organization?**

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## **Abstract**

This was an action research which has purpose to find out how to work together to develop a risk management plan which 24 samples size, purposive sampling. Data collected by workshop. Results found that the operational problems of the college cannot be achieved in a variety of indicators. Which operates through the cooperative management no problem, Therefore, using a workshop format and the Risk Management Committee consisting of representatives of all departments to discussion analyze and prioritize risks based on the assessment of the potential risks (Likelihood) is the frequency or probability of the risk event and impact of the magnitude of the damage that will occur the event risk ,The risk management plan is used by 4 T of Risk Responses for solved the risk problems which are; accept, avoid, transfer and mitigate and the Risk Management Committee to work with the risk in fiscal year 2012, which was not correct or was not successful, and the risk of fiscal year 2013 contained in the plan, risk management and internal control of the fiscal year 2013 results, which showed that the risk of all units have been updated and risk control.

## **Keywords**

Develop, a risk management plan, organization

## **1. Introduction**

Sirindhron College of Public Health Khon Kaen Province which under the Ministry of Public Health Thailand has the missions in the production and development of public health personnel in undergraduate and lower, academic services and the promotion of arts and culture. Each mission will have a strategy for how to proceed with the indicators and targets to measure the success of the strategy. One of the key indicators is the percentage of success of the works. (The College Strategic Plan 2011-2015).The success of the works will require a risk assessment to avoid potential impacts the performance is not as expected. The strategy is to consolidate the various problems in the performance of its mission since the year 2012 onwards. (The Annual Plan of college 2012). There are many problems that occur repeatedly and have not been modified, for example; there are complaints from patient who receiving services in a dental clinic, the college is lack of supervision in the academic computer systems and problems using information systems such as bandwidth rather others to apply to private trade, the students that do not pass the summative test, the problem of theft in the office and home, the problem of uneconomical use of resources such as electricity and water, etc. Such problems cause damage to the college. Therefore, the study, which is responsible for risk management will study how to handle the different staff departments to work together to solved the problems of self-responsibility, is the key to find the causes and solutions to solve common problems. By documented risk management plan and prioritization of risks. To qualify for the deal is lost. This will result in achieving the goal of a measure that is defined and is a great tool in the administration continues.

## **2. Purpose**

Find out how to work together to develop a risk management plan to manage the risk of the mission.

## **3. Methodology**

### **3.1 Population and Sample**

The study samples were 24 administrators of Sirindhron College of Public Health Khon Kaen Province who were purposive random sampling.

### **3.2 Research Design**

This study was an action research.

### **3.3 Data collecting and tools**

The method was the workshop meeting.

## **4. Result**

### **4.1 How to develop a risk management of the college**

The college has the important routine work as the risk management and they handle and analysis, along with finding ways to control does not cause the failure which will affect the work of the people in the organization, as well as the keys performance indicators and targets of work of the organization. At first, 24 administrators of Sirindhorn College of Public Health Khon Kaen Province who responsible for the risk jobs agreed with to set up the risk management committee to run the risk management plan of college as follows:

#### **4.1.1 Risk Identification of college**

The committee of risk management plan identified risks that may occur in each subunit for the fiscal year 2013 by taking the risks from the fiscal year 2012 come to action, so the committee of risk management plan take the risks descriptions from the topic of workshop is “ To make the plan of risk management’s college for the fiscal year 2013 : Determining strategic risk issues by college” There are many participants who were the management team , lectures and staffs who their responsibilities are the risk management.

#### **4.1.2 Risk Assessment of college**

The group discussion used to assess the risk of events that take place in the college in the past year and is expected to happen in the years to come by using the two-dimensional assessment as Likelihood and Impact. The result of group discussion as follows:

4.1.2.1 The risk was conducted in fiscal year 2012 to evaluate the performance and to evaluate new risks if they are not resolved or not resolved successfully.

4.1.2.2 Assessment of the potential risks in the fiscal year 2013 as follows:

1. To determine the source of the risk of not achieving the objectives. It must be specified that the event will occur, where, when happen and why the cause of the identified risks should be the real cause then analyze and formulate measures to reduce the risk of later correctly. Furthermore, the group discussion analyze and prioritize risks based on the assessment of the potential risks (Likelihood) is the frequency or probability of the risk event and impact of the magnitude of the damage that will occur the event risk. The risk management committee used 4 T of Risk Responses for solved the risk problems which are; accept, avoid, transfer and mitigate.

2. Assessment of risks and potential disadvantages of the various divisions and departments as follow:

The Risk Management Committee evaluated the risks which has been carried out in the year 2012 which has not been performed or has been performed not achieve the goal to be a risk that must be managed in the years following 2013. The evaluation found that; Information Technology risk is found that the server computer may stop working because of the hot weather ventilation is poor, but in 2012, a performance management risk because it is not contained in the fiscal year 2013 Operating Plan. The financial risk is found in the disbursement of the evidence is incomplete so the risk did not achieve due to the project with a proof of disbursement is required and the operating vehicles, the risk is used cars in college at the age of over 10 years but have not managed to not only have the budget for a new car, some car maintenance only. The Committee has taken these risks contained in the risk management plan for the fiscal year 2013 next. The existing risk assessment in 2013, when arranged in descending order of importance were the financial disbursement and delayed disbursement of the evidence is incomplete and the difference of the amount to be deposited in the bank, but not today. Job teaching some courses with a curriculum that does not follow the plan. Vehicle with a damaged car cannot be used as often as it last for more than 10 years.

### **4.2 Risk Response and Control Activities**

The risk management committee cooperation the risk management plan for the fiscal year 2013 which consider from the risk control activities and the risk management plan transfer into action as; the college goal setting of the risk management plan and internal control of fiscal year 2013 .The risk management plan will include projects and activities to address the risk so that the risks can be fixed quickly and correctly. There are prepared to risk management and internal control. The reported incidence risks every 6 months / fiscal year. It also has a system to monitor the performance of all Board meetings held every 6 months / fiscal year. When the end result of the implementation of the risk management plan for fiscal year 2013, the Risk Management Committee has concluded operational risk management is shown in Table 1.

Table 1: The summary of the risk management units which contained in the Risk Management Plan FY 2013.

Units.		The common risks.	How to improve and control the risks	Adjustment and control risks
Risks in 2013 (Sort of high risk to low risk).	The financial work	1. The disbursement delays, and there is evidence that the issue is required 2. Has a deviation of the amount to be deposited in the bank, but not today.	1. The official statements prepared for the act to spend money supply documents to read and follow. 2. The 2 officer's count must be paid in full before the bank.	1. Projects that 97 percent of the required documents and the disbursement schedule. 2. Never found a discrepancy in the amount to be deposited in the bank in October 2012 - September 2013.
	Active teaching and learning.	Some courses are taught to not go as plan.	Meeting all course instructors to determine the curriculum and lesson plans to comply with the visiting teachers.	All courses are taught in accordance with the plan.
	Information Technology.	Computer server downtime due to heat, ventilation is poor.	A new ventilation system.	During the operation.
	Operate the vehicle.	Damaged cars are often not available because there are more than 10 years of age.	1. Plan for maintenance every 3 months 2. Request new car purchase by filling in the action plan for the year 2013.	It budgets in the new car buying only 1 country the rest is maintenance every 6 months.

## 5. Conclusion

The operational problems of the college cannot be achieved in a variety of indicators. Which operates through the cooperative management no problem, Therefore, using a workshop format and the Risk Management Committee consisting of representatives of all departments to discussion analyze and prioritize risks based on the assessment of the potential risks (Likelihood) is the frequency or probability of the risk event and impact of the magnitude of the damage that will occur the event risk ,The risk management plan is used by 4 T of Risk Responses for solved the risk problems which are; accept, avoid, transfer and mitigate and the Risk Management Committee to work with the risk in fiscal year 2012, which was not correct or was not successful, and the risk of fiscal year 2013 contained in the plan, risk management and internal control of the fiscal year 2013 results, which showed that the risk of all units have been updated and risk control.

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## Biography

**Mrs. Rujee Charupash** was born on December 30, 1962 at Khon Kaen Province Thailand and graduated with a Bachelor of Nursing, Master of Art in Sociology. She is a administrative positions currently Deputy Director of the Strategy Group and a lecturer who has taught in the field of sociology and Public administration subjects.