

IEOM Paper Checklist - Implement the following marked by “☒”.

<input type="checkbox"/>	1. Follow paper title and author info and abstract template.
<input type="checkbox"/>	2. Paper title must be related to IEOM’s 16 topics
<input type="checkbox"/>	3. Abstract is limited to 250 words.
<input type="checkbox"/>	4. Add five (5) keywords.
<input type="checkbox"/>	5. Make sure that your paper writing flows smoothly by sensibly linking adjacent paragraphs. The paper should be written as a story logically connecting all the parts.
<input type="checkbox"/>	6. Strictly follow IEOM paper/abstract formatting guidelines such as line spacing, table and figure formats, and reference listing format. Check the conference paper/abstract template for details.
<input type="checkbox"/>	7. Add some recent references and provide an in-depth literature review. No numbering in the citation. Last name and year. For two authors, two last names and year and for more than two authors, the first author's last name and et al. year.
<input type="checkbox"/>	8. All tables should be numbered as Table 1, Table 2, Table 3, ... and table titles should be placed above the tables.
<input type="checkbox"/>	9. Mention each table at appropriate locations within the text in your paper.
<input type="checkbox"/>	10. Describe each table in detail so readers understand the table cell inputs well.
<input type="checkbox"/>	11. All figures should be numbered as Figure 1, Figure 2, Figure 3, ... and figure titles should be placed below the figures.
<input type="checkbox"/>	12. Mention each figure at appropriate locations within the text in your paper.
<input type="checkbox"/>	13. Describe each figure in detail so that the readers understand the purpose of this visual representation.
<input type="checkbox"/>	14. Numerical, statistical and graphical results and analysis. Authors should include some data, some results, some tables, some figures, and possibly some statistical/numerical analysis in their paper. Focus on original research contributions and new knowledge.
<input type="checkbox"/>	15. Add discussion and inferences in your paper.
<input type="checkbox"/>	16. Authors should provide the validation of their research contribution in the form of comparing their research outcomes with other relevant published research, or in some other way.
<input type="checkbox"/>	17. Thoroughly check your paper for English grammatical corrections. It is advised that you can arrange for a professional English proofreader to revise the English of your paper to improve its readability.
<input type="checkbox"/>	18. Make sure the list of references in your paper by strictly following the reference listing guidelines provided in the conference paper template. No numbering in the citation.
<input type="checkbox"/>	19. IEOM reference style: “Last name, first initial., Title of the paper, Journal Name, vol., no., pp., year.” The year is at the end of the references list. Alphabetical order of the references should be used.
<input type="checkbox"/>	20. Add a biography of each author: limited to 250 words.